



J. F. WHITE CONTRACTING COMPANY

10 BURR STREET, P. O. BOX 9020
FRAMINGHAM MA 01701-4617
TELEPHONE (508) 879-4700
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August 28, 2015

INVITATION TO BID
2015 ASC Region One Competition

Re: Heavy Highway Project Statement

Based on your impressive management performance, excellent safety record, and high quality past project experience, J.F. White Contracting Company is pleased to notify you that your company has been prequalified to bid our next project. We hereby invite you to submit a comprehensive bid proposal as the General Contractor in the Heavy Highway Division of the 2015 ASC Region One Competition.

Project Description:

This Project is a major Utility Project consisting of the following major work items:

- ~ Support of Excavation (SOE)*
- ~ Excavation*
- ~ Backfill*
- ~ Utility Installation*
- ~ Construction of Various Cast-in-Place Structures*

The work will require labor, equipment, materials, and subcontractor services.

Your proposal will be reviewed and assessed on various criteria within the following categories:

- Written Proposal
- Oral Presentation
- Comprehensive Estimate: estimate structure, quantities, cost, production
- Driving Operation Analysis (sample form has been attached for reference, the specific activities required will be included within your Bid Package)
- Detailed Schedule of the Project

J.F. White stresses that this is a team competition and in addition to the above noted categories, we will be assessing each Company on their efforts to work together to compile a comprehensive bid package.



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Requirements:

- 1.) In order to receive the Bid Documents, each Company must provide a hard copy Company Profile which includes: Company Name and Names with picture and year of graduation of each team member.
- 2.) Written Proposal: Four (4) hard copies and one (1) electronic copy required (none will be returned)
- 3.) Oral Presentation: One (1) electronic copy on flash drive required (will be returned)
- 4.) Internet use will be allowed, however, all project related communication with J.F. White shall be hand-delivered or verbal (NOT through email), and any questions related to the Bid Documents shall be asked on the Request for Information (RFI) form provided in your Bid Package.
- 5.) Proposal and Presentation MUST focus on: Estimate and supporting documentation, Schedule, Logistics, and Project Means and Methods. Refer to attached Sample Score Sheet for further details. Remember, you have already been prequalified based on your Safety and Quality Control Records.

Schedule of Events:

In addition to the above noted assessment criteria, the following is the schedule of events for this Competition. This is to assist in your planning and preparation and it is imperative that each Company strictly adheres to these deadlines.

Friday, November 13, 2015		Saturday, November 14, 2015	
8:00 am	Pre-Bid Meeting <i>***Company Profile Required to receive Bid Documents</i>	8:00 am	Oral Presentations Due <i>***1 electronic copy on flash drive required</i>
4:00 pm	Deadline for all RFIs	9:00 am	Oral Presentations Begin <i>***Schedule of order will be posted by 7:00 am</i>
10:00 pm	Complete Bid Packages Due <i>***4 hard copies and one electronic copy required</i>	5:15 pm	Project Debriefing

At this time, J.F. White Contracting Company is finalizing the bid documents which will be utilized in preparing your proposal. All documents necessary to bid this project, including: instructions to bidders, drawings, specifications, and bid form will be provided at the Pre-Bid Meeting. We look forward to your participation in this Competition and to receiving your bid proposal.



2015 ASC Heavy Highway Scoring Sheet

Team: _____

Item	Description	Points / Item	Point Breakdown	Score	Comments
1	Bid Proposal	10			
	Completeness		4		
	Variance between Submitted Bid & Sponsor's Baseline		6		0 - 10% = 6, 10% - 20% = 5, 20% - 30% = 4, 30% - 50% = 3, 50% - 70% = 2, 70% - 80% = 1, >80% = 0
2	Estimate	95			
	Bid Form Complete		5		Ensure ALL items are filled in and all forms completed
	Estimate Structure		25		Must demonstrate: - understanding of project - how you derived at total cost - detailed structure
	Major Components: - General Conditions/Indirects - Direct Cost - Profit		30		Reviewed for: - Quantities, Cost, Production - Organization - Detailed
	Schedule of Subcontractors and Suppliers		10		Reviewed for: - Contract Form completed - Does schedule match items carried in Estimate
	Driving Operation Analysis (included within Bid Package)		25		Reviewed for: - Completeness - Details - Accuracy
3	Safety	10			
	List Major Safety Hazards		10		Specific JOB hazards; NOT generic construction safety hazards
4	Schedule	25			
	Activity Detail and Logic Analysis		25		Reviewed for: - Content and Structure - Does it match estimate structure - Are Project stipulations/requirements incorporated
5	Oral Presentation	60			
	Team Participation		5		Each team member must participate
	Demonstrate understanding of		7		Demonstrate that each member understands scope
	Basis of Estimate		25		Should include: - description of how estimate was developed - how did team derive quantities, crews, production rates, costs - how did team handle risk - selection of subcontractors/vendors
	Means and Methods		10		Brief description of how you plan to build the job and review of critical components
	Major Cost Drivers		5		Cost Driver = largest activities that govern the outcome (cost and schedule) of the Project
	Answers to Panel's Questions		4		
	Within allotted timeframe		4		
9	Score Adjustments (if necessary)	-			
	Late Proposals (Reminder: in real world, late proposals are NOT)				1 second to 5 minutes late: -20 points greater than 5 minutes late: - 25 points
	Late Hand-in of Presentation Flash Drive				1 second to 5 minutes late: -5 points greater than 5 minutes late: -10 points
Totals:		200	200	0	

*****ANY LATE PROPOSALS WILL AUTOMATICALLY BE DISQUALIFIED FROM WINNING FIRST PLACE**

DRIVING OPERATION ANALYSIS



Company Name: _____

Driving Operation: _____

Description of Operation (include full detail of what has been included): _____

SAMPLE FORM
 J.F. White will provide the specific driving operations at bid time

Crew Composition (Labor & Equipment)	Quantity	Labor Hours	Equipment Hours

Total MH: _____

Total Quantity: _____

MH / Shift: _____
(# craft x 8 MH/Shift)

Total Shifts: _____
(MH / (MH/Shift))

Total Equip. Hours: _____

Production Information:

MH / Unit: _____

Units / Shift: _____

Additional Notes, equipment descriptions, pictures, etc.: _____

