



J. F. WHITE CONTRACTING COMPANY

10 BURR STREET, P. O. BOX 9020  
FRAMINGHAM MA 01701-4617  
TELEPHONE (508) 879-4700  
FAX (617) 558-0460

August 30, 2016

**INVITATION TO BID**

**2016** *ASC Region One Competition*

**Re: Heavy Highway Project Statement**

Based on your impressive management performance, excellent safety record, and high quality past project experience, J.F. White Contracting Company is pleased to notify you that your company has been prequalified to bid our next project. We hereby invite you to submit a comprehensive bid proposal as the General Contractor in the Heavy Highway Division of the 2016 ASC Region One Competition.

**Project Description:**

***Our Project is a complete bridge replacement project with major scope items including but not limited to the following:***

- ~ Support of Excavation (SOE) and Excavation*
- ~ Backfill*
- ~ Demolition*
- ~ Cast-in-Place and Precast Concrete Construction*
- ~ Bridge Construction*

***The work will require labor, equipment, materials, and subcontractor services.***

Your proposal will be reviewed and assessed on various criteria within the following categories:

- Written Proposal
- Oral Presentation focusing on key points, means and methods, estimate compilation, and schedule
- Comprehensive Estimate: estimate structure (crews, equipment, materials), quantities, cost, production rates, use of subcontractors, takeoff information
- Driving Operation Analysis (sample form has been attached for reference, the specific activities required will be included within your Bid Package)
- Detailed Schedule of the Project

J.F. White stresses that this is a team competition and in addition to the above noted categories, we will be assessing each Company on their efforts to work together to compile a comprehensive bid package.



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Page 2 of 3  
Invitation to Bid  
August 30, 2015

**Requirements:**

- 1.) In order to receive the Bid Documents, each Company must provide a hard copy Company Profile which includes: Company Name and Names with picture and year of graduation of each team member.
- 2.) Written Proposal: Four (4) hard copies and one (1) electronic copy required (none will be returned)
- 3.) Oral Presentation: One (1) electronic copy on flash drive required (will be returned)
- 4.) Internet use will be allowed, however, all project related communication with J.F. White shall be hand-delivered or verbal (NOT through email), and any questions related to the Bid Documents shall be asked on the Request for Information (RFI) form provided in your Bid Package.
- 5.) Proposal and Presentation MUST focus on: Estimate and supporting documentation, Schedule, Logistics, and Project Means and Methods. Refer to attached Sample Score Sheet for further details. Remember, you have already been prequalified based on your Safety and Quality Control Records.

**Schedule of Events:**

In addition to the above noted assessment criteria, the following is the schedule of events for this Competition. This is to assist in your planning and preparation and it is imperative that each Company strictly adheres to these deadlines.

<b>Friday, October 28, 2016</b>		<b>Saturday, October 29, 2016</b>	
8:00 am	Pre-Bid Meeting <i>***Company Profile Required to receive Bid Documents</i>	8:00 am	Oral Presentations Due <i>***1 electronic copy on flash drive required</i>
4:00 pm	Deadline for all RFIs	9:00 am	Oral Presentations Begin <i>***Schedule of order will be posted by 7:00 am</i>
10:00 pm	Complete Bid Packages Due <i>***4 hard copies and one electronic copy required</i>	5:15 pm	Project Debriefing <i>***Please note time may change based on competition schedule from ASC</i>



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Page 3 of 3  
Invitation to Bid  
August 30, 2015

At this time, J.F. White Contracting Company is finalizing the bid documents which will be utilized in preparing your proposal. All documents necessary to bid this project, including: instructions to bidders, drawings, specifications, and bid form will be provided at the Pre-Bid Meeting. We look forward to your participation in this Competition and to receiving your bid proposal.



**2016 ASC Heavy Highway Scoring Sheet**

Team:

Item	Description	Points / Item	Point Breakdown	Score	Comments
<b>1</b>	<b>Bid Proposal</b>	<b>10</b>			
	Completeness		4		
	Variance between Submitted Bid & Sponsor's Baseline		6		0 - 10% = 6, 10% - 20% = 5, 20% - 30% = 4, 30% - 50% = 3, 50% - 70% = 2, 70% - 80% = 1, >80% = 0
<b>2</b>	<b>Estimate</b>	<b>95</b>			
	Bid Form Complete		5		Ensure ALL items are filled in and all forms completed
	Estimate Structure		25		Must demonstrate: - understanding of project - how you derived at total cost - detailed structure (crews, equipment, materials)
	Major Components: - General Conditions/Indirects - Direct Cost - Profit		30		Reviewed for: - Quantities, Cost, Production - Organization - Detailed
	Schedule of Subcontractors and Suppliers		10		Reviewed for: - Contract Form completed - Does schedule match items carried in Estimate
	Driving Operation Analysis (included within Bid Package)		25		Reviewed for: - Completeness - Details - Accuracy
<b>3</b>	<b>Safety</b>	<b>10</b>			
	List Major Safety Hazards		10		Specific JOB hazards; NOT generic construction safety hazards
<b>4</b>	<b>Schedule</b>	<b>25</b>			
	Activity Detail and Logic Analysis		25		Reviewed for: - Content and Structure - Does it match estimate structure - Are Project stipulations/requirements incorporated
<b>5</b>	<b>Oral Presentation</b>	<b>60</b>			
	Team Participation		5		Each team member must participate
	Demonstrate understanding of Project		7		Demonstrate that each member understands scope and project requirements
	Basis of Estimate		25		Should include: - description of how estimate was developed - how did team derive quantities, crews, production rates, costs - how did team handle risk - selection of subcontractors/vendors
	Means and Methods		10		Brief description of how you plan to build the job and review of critical components
	Major Cost Drivers		5		Cost Driver = largest activities that govern the outcome (cost and schedule) of the Project
	Answers to Panel's Questions		4		
	Within allotted timeframe		4		
<b>9</b>	<b>Score Adjustments (if necessary)</b>	<b>-</b>			
	Late Proposals (Reminder: in real world, late proposals are NOT accepted)				1 second to 5 minutes late: -20 points greater than 5 minutes late: - 25 points
	Late Hand-in of Presentation Flash Drive				1 second to 5 minutes late: -5 points greater than 5 minutes late: -10 points
<b>Totals:</b>		<b>200</b>	<b>200</b>	<b>0</b>	

**\*\*\*ANY LATE PROPOSALS WILL AUTOMATICALLY BE DISQUALIFIED FROM WINNING FIRST PLACE**

# DRIVING OPERATION ANALYSIS



School Name: \_\_\_\_\_

Company Name: \_\_\_\_\_

Driving Operation: \_\_\_\_\_

Description of Operation (include full detail of what has been included): \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

SAMPLE FORM  
 J.F. White will provide the specific driving operations at bid time

Crew Composition (Labor & Equipment)	Quantity	Labor Hours	Equipment Hours

Total MH: \_\_\_\_\_

Total Quantity: \_\_\_\_\_

MH / Shift: \_\_\_\_\_  
 (# craft x 8 MH/Shift)

Total Shifts: \_\_\_\_\_  
 (MH / (MH/Shift))

Total Equip. Hours: \_\_\_\_\_

**Production Information:**

MH / Unit: \_\_\_\_\_

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Units / Shift: \_\_\_\_\_

Additional Notes, equipment descriptions, pictures, etc.: \_\_\_\_\_

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_